



MAIL IN GIFT FORM

Please print out this form, fill in the appropriate sections, and mail to:
 Questions? Please contact 519-884-0710 ext.3170.

University Development
 Wilfrid Laurier University
 75 University Ave. W.
 Waterloo, ON N2L 3C5

Please enter the following identifying information.

► Items marked with an asterisk (*) are required because without them we are unable to record your gift accurately

STEP 1: PERSONAL INFORMATION

Prefix:	<input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Dr. <input type="checkbox"/> Rev. If Other, Please Specify: _____					
*First:		Middle:		*Last:		
*Address:				Apt:		
*City:		*Province / State:		*Postal / ZIP:		Country:
Which address is this?:	<input type="checkbox"/> Home <input type="checkbox"/> Business			Is this a new address?:	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Please tell us about your relationship to Laurier: (check all that apply)	<input type="checkbox"/> Alumnus/a <input type="checkbox"/> Faculty / Staff / Retiree / Board Member <input type="checkbox"/> Parent of a Laurier student <input type="checkbox"/> Friend					

STEP 2: GIFT DESIGNATION

Donors may designate their gift to many different areas and/or departments at Laurier. Please indicate your gift amount(s) and preference(s) below.

Amount: (Please indicate in CDN\$ only.) Indicate the amount(s) you would like to give to one or more areas of the school such as "Area of Greatest Need", "Athletics", a specific faculty, the Library, etc.	Amount	Designation	<input type="checkbox"/> Check here if your gift(s) should be applied to a previous pledge <input type="checkbox"/> Check here if you would like your gift(s) to be Anonymous
	\$		
	\$		
	\$		

STEP 3: GIFT FREQUENCY

*I would like to make my gift(s): <input type="checkbox"/> One-time <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Annually	For Monthly, Annual, and Quarterly gifts, I prefer for my gifts to commence during the month of : _____ month	<i>Note: Instalments are processed between the 15th and 24th of the month. You may change or cancel your monthly gifts at any time by contacting us.</i>

STEP 4: PAYMENT INFORMATION

Are you making your gift by cheque or credit card?

Credit Card Cheque (for pre-authorized monthly gifts, please attach a void cheque)

If paying by credit card, please enter the details below (we accept Visa, MasterCard, and American Express).

*Credit Card type:
(please check one)

VISA MasterCard American Express

*Credit Card Number:

*Expiration Date:

____ / ____
(MM) (YY)

*Name as it appears on card:

If there is any additional information we need in order to handle your gift properly, please provide it here:

Matching Gifts Information:

Do you work for a company that matches gifts to universities?

Yes No

If "Yes", please provide the name of your company:

You can significantly increase your gift to Laurier by checking with your Human Resources department and sending a completed matching gifts form separately or along with your donation. For more information please contact 519-884-0710 extension 3172.

STEP 5: FURTHER INFORMATION

Please let us know if you would like information on any of the following:

- Please send me information about including Laurier in my estate plans
- I have included Laurier in my estate plans
- Please send me information about gifts of securities
- I would like to receive updates about the Laurier community through email

Email address: _____

What inspired you to make a gift to Laurier?

Thank you for your support of Laurier.

Once your gift has been processed (usually within one week), you will receive a tax receipt by mail.

This information is collected under the authority of the *Wilfrid Laurier University Act* for the purposes of processing your donation, keeping you informed of our programs and services, and for fundraising for Wilfrid Laurier University. Any information we receive from you will be kept private. We will not sell, rent or trade your information with anyone outside Wilfrid Laurier University. If you have any questions about how we use your information, please contact Sean Thomas, Associate Director, Advancement Services at sthomas@wlu.ca or 519-884-0710 ext. 3866